



NOTICE TO PROCEED

01 December 2022

Date

OMEL ENTERPRISES INC.

2 M. Tanangco Street,
Brgy. Buting, Pasig City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Customized Shirts for the Team Building Seminar** for the **Traffic and Parking Management Office** under **Purchase Request No. 100-22-10-6319**, covered by **Purchase Order No. 22-11-2185** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

VICTOR MA. REGIS N. SOTTO
City Mayor

By authority of the City Mayor:

ATTY. JERONIMO U. MANZANERO
City Administrator

Conforme: **OLIVER B. ROMERO** / *EBR*
Authorized Representative
OMEL ENTERPRISES INC.

Date: *12/1/22*